

# First Step to Nutrition

37 Oak Ridge Lane, Wellsboro, PA 16901

Phone: 800-659-5312

Fax: 570-724-3531

E-Mail: [firststp@ptd.net](mailto:firststp@ptd.net)

Website: [www.firststeptonutrition.com](http://www.firststeptonutrition.com)

Volume 35 Issue 6

June 2023

## June Dates To Remember:

- April payment is scheduled to be released on **May 24**
- May claim forms are due in the office on **June 7 by 9:00 AM**.
- *The payment schedule dates for 2023 are **estimated dates**. We cannot guarantee deposit dates received from Pennsylvania State Treasury.*

## Expiring Covid Waivers

### **June 10, 2023: Offsite Monitoring**

Nationwide waivers provided flexibilities for sponsors to conduct monitoring virtually, rather than in-person, through the end of the pandemic. Beginning June 10, sponsors will be required to return to on-site reviews. **You will see JoAnn in person for reviews beginning June 12.**

### **June 30, 2023: Keep Kids Fed Act Additional 10 Cents**

This allowed for a temporary additional reimbursement for 2022-2023 school year in the amount of 10 cents for each meal and snack served in the CACFP. This will expire June 30, however if passed, this Helping Schools Feed Kids Act of 2023 would extend through school year 2023-24.

### **June 30, 2023: All Child Care Homes Reimbursed Tier 1 Rates**

The Keep Kids Fed Act that allowed tier 1 rates for all Providers will also be expiring June 30. All providers have been tiered for this fiscal year during the 2<sup>nd</sup> round of visits. You may contact the office if unsure of your proper tier beginning July 1.

## State Review is scheduled for June

Joann will be accompanying the state for our bi-annual scheduled review during the month of June for those providers selected. This in-person review will be unannounced. Please keep your meal times and closure calendars accurate to help aid this state review.

## New Enrollment Renewal Procedure

Reports will no longer be mailed to every provider. **Each provider will be responsible to print the enrollment renewal worksheet** from your KidKare site. These reports are due June 30. You may fax, email, send through KidKare Messaging, or mail a copy to the First Step office by June 30. **Please remember to keep a copy for your records!**

To print your report from KidKare, you can access your worksheets by selecting "Reports", category is "worksheet", and then selecting "Enrollment Renewal Worksheets". Please select July as your print month. Hit "Run" and the report will be generated in your downloads. Open your download and print report. Provider Signatures should be any date in June to stay in one year compliance. **Please remember to sign every page of the report on the top right corner!** Reports cannot be processed without all required signatures!

## Income Applications

Income applications are also due for renewal July.

Tier 1 providers through their own income must submit a copy of 2022 tax form 1040 and schedule C (profit and loss statement) with the application for income verification. Applications must be received by June 30, 2023 in order to continue to receive Tier 1 rates.

Applications to claim your own children 12 years and younger are also due June 30.

All above applications due were emailed prior this month of May. If you do not receive an application packet in your email, you do not owe any applications.

## Summer Meal Times

Please review your current meal times and contact the office if any times will be changing for the summer break. No separate school age times should be used while school is not in session. Meal times must be approved by this office and kept current for the summer months. When school goes back into session, you will be required to contact the office to add those school meal times again.